



Leading Others Onsite Seminar



Curriculum overview

- completely customizable to client needs

Timing

Full-day seminar and so 400 minutes of learning (assuming 2 x 10min breaks and 1 hour lunch)

Outline

Module	Title	Time
Module 1	Setting the Foundation	25 minutes
Module 2	The Impact of Good and Bad Leadership	25 minutes
Module 3	Everyday Leaders	45 minutes
Module 4	Leadership Self-Assessment	30 minutes
Module 5	The 9 Roots of Effective Leadership	170 minutes
Module 6	Leadership Case Study	20 minutes
Module 7	My Biggest Challenge – application of the 9 Roots	35 minutes
Module 8	My Leadership Contribution	40 minutes
Module 9	Summary, Additional Resources and Evaluations	10 minutes



Module Summaries

Module 1 - Setting the Foundation (25 minutes)

Objective: Participants are welcomed into a conducive learning environment and are engaged by the credibility of Newleaf Training and Development and the facilitator's background. Participants are stirred to consider the results they get in this area of professional development come from their own behaviors which in turn come from their own perceptions.

Participants are reminded of the principles this program is based upon and are encouraged to consider how they yield better results when their perceptions and behaviors align with these principles. The objectives for the program are clarified and a learning framework is presented and agreed upon to help maximize the effectiveness and efficiency of the available time.

Lesson 1	Introductions	5 minutes
Lesson 2	Perception, Behavior and Results	10 minutes
Lesson 3	Objectives	5 minutes
Lesson 4	Learning Agreement	5 minutes

Module 2 - The Impact of Good and Bad Leadership (25 minutes)

Objective: Participants discuss the positive and negative ramifications of good and bad leadership on not only organizations but also households, communities and personal health. Participants conclude the duty of leadership is a noble and honorable responsibility due to the impact you can have on so many others.

Lesson 1	Good and Bad Leadership - External Impact	17 minutes
Lesson 2	Good and Bad Leadership - Internal Impact	8 minutes

Module 3 - Everyday Leaders (45 minutes)

Objective: As a result of a series of interviews with individuals across a broad section of entity-types considered to be highly effective in their respective fields participants will analyze the findings to identify common roots of effective leadership. Participants conclude that regardless of function and entity status, good leaders exhibit character-based attributes and align their perceptions and behaviors with timeless, universal principles on how to manage self and influence others.

Lesson 1	Everyday Leaders - Intro and Personal Findings	15 minutes
Lesson 2	Everyday Leaders - Table Group Findings	15 minutes
Lesson 3	Everyday Leaders - Whole Group Findings	15 minutes



Module 4 - Leadership Self-Assessment (30 minutes)

Objective: Participants complete a leadership self-assessment to measure their present ability to manage self and influence others. They're also encouraged to consider taking the self-assessment again, say 12 weeks after the seminar to help evaluate their return on investment from today's seminar. The facilitator will also challenge participants to consider having others complete this assessment about them to serve as a 360-type assessment tool.

Lesson 1	Leadership Self-Assessment	20 minutes
Lesson 2	Leadership Self-Assessment - My Learnings	10 minutes

Module 5 - The 9 Roots of Effective Leadership (170 minutes)

Objective: Participants will explore through a series of engaging exercises of how, the roots of effective leadership are essentially character attributes of managing self first by being *Self Controlled, Solution Minded, Focused and Balanced* before attempting to influence others by seeing their leadership role as one of being of *Service to Others, Believing in Others, exhibiting Kindness to Others, Celebrating Success in Others* - while maintaining *Humility* at all times.

Lesson 1	Overview of the 9 Roots of Effective Leadership	10 minutes
Lesson 2	Two Questions	10 minutes
Lesson 3	Root 1 - Self Control	15 minutes
Lesson 4	Root 2 - Solution Minded	15 minutes
Lesson 5	Root 3 - Focused	15 minutes
Lesson 6	Root 4 - Balanced	15 minutes
Lesson 7	Managing Yourself Summary	5 minutes
Lesson 8	Root 5 - Service to Others	15 minutes
Lesson 9	Root 6 - Believe in Others	15 minutes
Lesson 10	Root 7 - Kindness to Others	15 minutes
Lesson 11	Root 8 - Celebrate Success to Others	15 minutes
Lesson 12	Leading Others Summary	5 minutes
Lesson 13	Root 9 - Humility	15 minutes
Lesson 14	Influencing Others Summary	5 minutes



Module 6 - Leadership Case Study (20 minutes)

Objective: Participants review a real-world case study in order to identify the challenge and opportunity facing the leader. As a group exercise, participants will offer counsel on what the leader should do to improve results for the benefit of the various stakeholders, using the *9 Roots of Effective Leaders* for suggested solutions.

Lesson 1	Leadership Case Study	5 minutes
Lesson 2	Challenges and Solutions	15 minutes

Module 7 - My Biggest Challenge – application of the 9 Roots (35 minutes)

Objective: Participants consider a real-world challenge facing them at work and after sharing it briefly and respectfully with a group of three other leaders, listen to their advice in the context of the *9 Roots of Effective Leaders*.

Lesson 1	My Biggest Challenge – definition and ground rules	1 minute
Lesson 2	Advisory Team (“Troika”) exercise	30 minutes
Lesson 3	Group Debrief	4 minutes

Module 8 - My Leadership Contribution (40 minutes)

Objective: Participants will consider the contribution they plan to make moving forward as leader to engage the hearts and minds of their direct reports and maximize organizational results.

Lesson 1	The Benefits of a Contribution Statement	5 minutes
Lesson 2	Contribution Video	5 minutes
Lesson 3	My Contribution exercise	25 minutes
Lesson 4	Implementing a Contribution Statement	5 minutes

Module 9 - Summary, Additional Resources and Evaluations (10 minutes)

Objective: The learning is summarized and additional resources are recommended to the participants, who share key learnings and evaluate the practical benefits of the seminar.

Lesson 1	Summary and Additional Resources	5 minutes
Lesson 2	Evaluations	5 minutes

